



Ss Peter and Paul Catholic Primary School

Code of Conduct For Parents and Carers

A guide to supporting you and your child successfully through school

At Ss Peter and Paul we are committed to working in partnership with parents and carers to create a respectful, communicative and mutually supportive relationship.

We welcome and encourage parents and carers to participate fully in the life of our school.

This guide outlines what the school expects parents and carers to do to support the school to ensure their child can flourish and progress in an atmosphere of co-operation and mutual understanding.

The essentials:

- ✓ Make sure your child arrives to school on time and is picked up promptly. Please let us know if you are running late or if your child is going home with someone else. Inform the school by 9:00 am at the latest if our child is unable to attend that day (voicemail can be accessed at any time).
- ✓ Complete all consent, contact and medical forms and inform us immediately if anything changes.
- ✓ Make sure your child has the right clothing for any activity they are involved in.
- ✓ Communicate and work positively with your child's class teacher and attend workshops, school events and parent updates wherever possible or re-arrange if necessary to share information about your child's development.
- ✓ Talk to us if you have any concerns about any part of your child's education and development – we want to hear from you.
- ✓ Where necessary, send emails during school hours; please refrain from sending emails on a weekend or during the school holidays.
- ✓ If you have a concern, please contact the school as soon as possible. We want to work with parents and carers to resolve any issues as quickly as possible. If your concern cannot be resolved informally, the school has a formal complaint policy which you can access on the school website or through the school office.

As a parent/carer we agree to:

- ✓ Ensure school has up to date contact details which must include: home address, named contact with telephone numbers, second and third named contact with telephone numbers and email address.
- ✓ Support school in ensuring our child's behaviour and attitude does not conflict with the school's aims and values.
- ✓ Ensure our child follows the school's rules with regard to uniform, footwear, jewellery, and hairstyles.
- ✓ Support our child by attending all parents' meetings, celebrations of learning and other meetings as requested.

Ss Peter and Paul Catholic Primary School

- ✓ Celebrate our child's progress and achievements.
- ✓ Ensure my child completes all homework set to the best of their ability.
- ✓ Support all the school's policies, as advised on the school website.
- ✓ Use social media to comment or post positively about the school. In the event of any offensive or inappropriate comments being made on social media, the school will expect the parent/carer to remove the post and insist they come into school to discuss the issues in person. Any concerns must not be aired through social media; they must be made through the appropriate channels or using the school's complaints policy so they can be dealt with fairly, appropriately and effectively for all concerned.

The school expects parents and carers to:

- ✓ Respect the caring ethos of the school.
- ✓ Understand that parents and staff need to work together for the benefit of our children.
- ✓ Demonstrate in their own behaviour that all members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour.
- ✓ Understand that even if there is conflict or disagreement, we expect parents to remain as calm as possible, treat staff and other parents or carers with respect and be mindful that we are all working together for the child's best interests.
- ✓ Approach school staff to inform them of any issue and allow them to help resolve issues.
- ✓ Work with the school to build relationships with staff.
- ✓ Understand that a child's version of events, while a valid reflection of the child's experience, may not fully explain the context and other factors which may have impacted on the event or incident. We expect parents to discuss situations and incidents with the school and work in partnership to resolve any issues as quickly and peacefully as possible.
- ✓ Take responsibility for their own child's behaviour, especially where it could lead to conflict and take appropriate action to address this.

To support a peaceful and safe school environment the school does not tolerate:

- ✓ Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, office, or other area of school grounds.
- ✓ Loud or offensive language, swearing, cursing, shouting or other extreme outbursts of anger in person, by telephone, email or on social media.
- ✓ Threats to cause harm to a member of school staff, governor, visitor, parent/carer, or pupil.
- ✓ Damage or destruction of school property.
- ✓ The use of social media to make defamatory, offensive or derogatory comments regarding the school or any of the pupils/parents/staff at the school.
- ✓ The use of physical aggression or chastisement towards another adult or a child; this includes chastising your own child.
- ✓ Smoking/ vaping or consuming alcohol or drugs whilst on school property.
- ✓ Bringing dogs onto school premises.

Ss Peter and Paul Catholic Primary School

We want all our children, parents, carers and staff to feel safe and welcome at school and hope sharing our expectations with you will help us all to work together to achieve this.

If we feel that a parent or carer is acting in a way which contradicts this code of conduct, we will address the problem at the earliest opportunity and aim to resolve the issue positively if possible.

Persistent concerns or breaches may result in formal warnings or banning (temporary and or permanent) the offending adult from entering the school grounds. This is something we never want to do but the welfare and safety of children and adults on our school site is paramount.

Ss Peter and Paul Catholic Primary School

Meeting to discuss a breach of the parent/carer code of conduct

Date:

Parent/Carer name:

Parent/Carer of:

Present at the meeting:

Summary of concern or breach:

Outcome:

Agreed next steps:

✓

✓

✓

✓

✓

Parent (signature):

Head / Designated Safeguarding Lead (signature):