



Full re-opening of Ss Peter and Paul Safety information for all parents and carers



Safety Measures to Reduce the Risk of Transmission and Based on Government Advice

Travel to and from school

- If possible, we are asking parents and children to walk to school. If your child cycles or scoots to school, you must take the bike or scooter home with you.
- If you do drive to school please try to park away from the school e.g. local carparks, to avoid congestion outside of school.
- Only one adult from each family to bring or collect each child/ or children from school please.
- Unfortunately, during this period we will be unable to welcome any parents into school. If you have any queries, please ring (0191 4552862) or e-mail (info@sspeterpaul.s-tyneside.sch.uk) the School Office.

Drop off and Pick up

- Children will arrive at / leave school in a given time slot, please see table attached. Siblings from different classes will be collected at the same time- the time that the oldest sibling is picked up.
- We will continue to operate a strict one-way system through the school yard. Entrance to the school grounds is only via the main school gate on Olive Street and exit is the top gate beside church. Parents must not wait or congregate at school gates.
- Please follow the social distancing guidelines marked out. Arrows indicate the direction to follow.
- Children can be dropped off at their designated entrance any time between 8.45am and 8.55am (Nursery and reception parents will receive a separate letter explaining times for these classes). Staff will be at the different entrances to receive children and direct them.
- Children will be dismissed from the exits marked on the attached table. If you have siblings, please collect your children at the **latest** time
- Parents who come to collect children please observe the social distancing guidelines marked out. (similar to supermarket queuing!)
- If your child (Years 5 and 6 only) is walking home alone please inform school beforehand.
- If you arrive late, your child will be taken to a safe 'holding' area inside school. It is important that parents keep to the strict drop off and pick up times.
- Once you have collected your child, please leave the site promptly.
- Please do not congregate at any of the school entrances.

Breakfast Club

- Children can be dropped off at breakfast club between 8.00am- 8.15am.
- Parents must book places in the breakfast club by email on info@sspeterpaul.s-tyneside.sch.uk. Parents must pay in advance through Parent Pay- no monies will be accepted in school.
- Children will eat their breakfast and undertake activities in their year group bubbles within breakfast club in the hall.

Uniform

- Please send children to school in their uniform each day. There is no requirement for uniforms to be cleaned any more than usual. (School uniform: royal blue

sweatshirt, light blue polo shirt, grey skirt/trousers, sensible black shoes or all black trainers)

- Children can come to school in their PE kit on PE day. (PE Kit: white T- shirt, black shorts, navy/ black joggers, school sweatshirt, trainers)
- Children can bring a water bottle from home- this will be taken home each night to be cleaned and refilled.
- Children will **not** bring anything else from home as everything will be provided – i.e. no school bags, stationery, mobile phones.
- If parents have been unable to purchase new uniform and children have outgrown last year's, we are happy to be relaxed about this until a new one can be purchased.
- As they will be outdoors a good deal, a coat will be required.
- Some staff may choose to wear face masks/coverings
- Please ensure that all long hair is tied up, plaits or "buns" are particularly suitable to reduce risk of viral transmission.
- In case of sunny weather, please apply sun-cream to your child prior to dropping them off. (the Once-a-day type is recommended)

We request that children **do not** wear face masks or coverings **whilst in school**, if masks are worn for the journey to school we politely request that parents keep the mask at drop off time and that it is **not** brought into school with the child.

Bubbles:

- School will be divided into a number of "Bubble Groups"
- Children will work in their classes.
- The bubble structure will help to reduce the number of people children and staff have contact with each day.
- Each classroom Bubble Group will have their own entrance and exit (external classroom doors) and handwashing stations.
- All children will be taught by their own class teacher, alongside support from Teaching Assistants.

Hygiene and cleanliness

- Children will wash their hands on entry to their classroom bubble and will be reminded to wash their hands frequently during the day.
- Tissues will be available in each classroom.
- Classrooms, toilets and doors will be cleaned regularly, throughout the day.
- Classroom doors and windows will be kept open to aid ventilation.
- Visual reminders, such as rhymes and videos, will be used too, to reinforce the hand washing message and method.

Social Distancing - In the Classroom

- There will be no social distancing imposed between children within each classroom, but children must remain at a 2 metre distance from adults.
- This means that each classroom is a small "Bubble" of staff and children, who do not have contact with other people throughout the day.
- The exception to this will be children who are in the breakfast club provision- children will be in class bubbles as far as possible in this provision.
- Children will be allocated their own table and chair within the classroom.
- All tables will face forward and children will sit side by side.
- They will not share any frequently used equipment or resources with other children.
- Children will only move from their table when asked by the teacher.
- Lining-up times, will still be carefully managed to allow for good hygiene practices to be maintained.
- Children will remain in their allocated classroom for the day, only leaving for breaks and physical activity, with the children from their classroom.
- Whole school activities, such as assemblies, will not take place.
- In the classrooms, there will also be visual reminders for the staff and children about the importance of maintaining social distancing.

Lunch Time

- Lunch will be served in the hall or in each classroom 'Bubble'. This is likely to be a hot meal. Dietary requirements will be met as usual.
- The lunch choice will be reduced, due to the kitchen operating with less staffing.
- Children in KS2 who bring a packed lunch from home (only if your name is on the existing school packed lunch list) can continue to do so- these will be stored and

- eaten in the class bubble. The school packed lunch waiting list will be frozen until further notice. Nursery parents will receive separate information about school lunches.
- Parent Pay must be used to pay dinner money- no monies will be accepted in school.

Using outside areas

- We are keen that the children have regular time outdoors, with their small classroom "Bubble Group." This is good for their physical and mental wellbeing at this time.
- There will be timetabled outdoor time both as part of their daily routine and also for break and lunchtimes.
- When outdoors, children will only mix with children from their own year group, maintaining social distancing.
- This means they will not have contact with children from other classroom "Bubbles" during outdoor times.
- Children will wash their hands prior to going outside and on entry back into the classroom.
- They will be reminded of the importance of social distancing whilst outdoors too.

Use of toilets

- Each classroom bubble group will use the toilets within their Hub.
- Staff will remind children of allocated "time slots" for their Bubble Group to use the toilets, although of course they will be allowed to use the toilet when needed.
- Children will wash hands before using the toilet.
- They will wash hands after use of the toilet.
- Children will use sensible distancing when waiting to use the toilet.

First Aid

- Each class bubble will have a first aider they can call upon.
- If children feel unwell, they must let their teacher know.
- The teacher will follow the appropriate protocol to isolate the student in order to reduce risk to others.
- A separate isolation room will be designated and equipped for the event of a member of the school falling ill.
- Children falling ill during the school day will need to be collected by a parent immediately.

Attendance

- All children are now expected to attend full-time.
- Children, who are shielding or live with someone who is shielding, are **now able** to return to school.
- Some children who remain under the care of a health care professional may need to discuss their care with their health professional before returning to school in September. If, on the advice of those professionals, a child remains unable to attend school they will have access to remote education. Their absence will not be penalised.
- Usual attendance policies and procedures will be resumed.

Covid19 Symptoms

Children must not attend school if they, or anyone in their household, have any symptoms or have tested positive in the last 7 days.

If children have any of the following symptoms they must stay at home and you should contact school to let us know:

- Cough
- Shortness of breath or difficulty breathing
- Fever or chills
- Muscle pain
- Sore throat
- New loss of taste or smell
 - If your child is displaying Covid symptoms, please keep them at home for seven days, whilst the rest of the household self-isolates for 14 days.

- It is parents' responsibility to seek a test within 3-5 days of symptoms appearing.
- If a positive case is confirmed, then the school will contact the local health protection team who will assess the situation. Individuals who have been in close contact with a confirmed case will be asked to self-isolate for 14 days.
- If there appears to be an outbreak of the virus within school, then the Bubble, or potentially the Academy, will likely close and deep cleaning will follow.
- Please do not send any child to school who is at all unwell.

All staff and families will be expected to engage with the NHS Test and Trace process (please see separate sheet)

Curriculum in September

In September 2020, our Recovery Curriculum will be carefully planned and agreed in line with any new government guidance of DfE recommendations. The Recovery curriculum set out for September 2020 is seen as a springboard to repair learning, rebuild relationships and reconnect socially.

It will be designed around three key priorities:

- Pupil and Staff Wellbeing
- Daily Activity and Outdoor Learning
- Repairing Learning Gaps

Home-Learning

- If a child is unable to return to school in September, because of medical reasons, then they will be given immediate access to remote home learning.
- Home learning will no longer be an optional activity; children not attending school will be required to follow work set.
- Teachers will continue to email set work, for home-learning, and this will be mirrored in the work completed at school.
- Work will focus on consolidating, reinforcing and reviewing key knowledge and skills, in order to ensure that this learning is not lost.
- Work will also continue to prioritise pupil emotional wellbeing.
- We are always happy to be given constructive feedback regarding home-learning, from parents and carers.
- As teachers will be teaching in class all day, responses to home learning queries may not be as frequent. Please be patient as they will respond.

Safeguarding

If you have any safeguarding concerns please contact:

Mrs Butt, Headteacher through the school phone number 4552862 or by email mbutt@sspeterpaul.s-tyneside.sch.uk

There is also an appendix, for COVID-19, to our Safeguarding Policy, which is available to read on our Website.

Entrance and Exit times – September 2020

| | Entrance / Exit | Start time | Finish time |
|--|-------------------------|---|---|
| Nursery - Parents will be informed of timetable in Week 1 8.9.20- 11.9.20 | Nursery Front Door | 8.50am – 11.50am | 12.20pm- 3.20pm |
| Reception - Parents will be informed of half day timetable in Week 1 8.9.20- 11.9.20 | Reception Class Gate | Week 2 (14.9.20) onwards 9.00am | 3.00pm |
| Year 1 | Year 1 Fire Door | 8.45am- 8.55am | 3.10pm |
| Year 2 | Year 2 Fire Door | 8.45am- 8.55am | 3.10pm |
| Year 3 | Year 3 Fire Door | 8.45am- 8.55am | 3.15pm |
| Year 4 | Year 4 Fire Door | 8.45am- 8.55am | 3.15pm |
| Year 5 | Year 5 Fire Door | 8.45am- 8.55am | 3.20pm |
| Year 6 | Year 5/6 Cloakroom Door | 8.45am- 8.55am | 3.20pm |
| Breakfast Club | Main hall | 8.00am- 8.15am (Gate will be closed at 8.15am and opened again just before 8.45am) | 8.45am children move to their class bubble. |

NHS Test and Trace

Staff and parents/carers will need to be ready and willing to:

- [book a test](#) if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit
- provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test & Trace
- [self-isolate](#) if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)

Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS [testing and tracing for coronavirus website](#), or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.

The government will ensure that it is as easy as possible to get a test through a wide range of routes that are locally accessible, fast and convenient. By the autumn term, the Academy will have a small number of home testing kits to give directly to parents/carers collecting a child who has developed symptoms at school, or staff who have developed symptoms at school, where they think providing one will significantly increase the likelihood of them getting tested. Advice will be provided alongside these kits.

Parents and staff to inform the Academy immediately of the results of a test:

- if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.
- if someone tests positive, they should follow the '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.